



Information for Ash Hill Academy students and their parents concerning appeals by students against internal coursework marks and controlled assessments awarded

Students have the right to appeal against the coursework/controlled assessment marks awarded in GCSE, GCE and other public examinations by academy staff.

They must be aware that any challenge may result in the mark being lowered as well as raised.

Appeals cannot be made until the work has been moderated by the department concerned. At this stage, marks are not in the public domain as they may be changed following moderation by the exam board.

A student may ask what his/her mark is but is not entitled to know the mark of any other candidate. Candidates may appeal if they feel their coursework has been assessed unfairly, inconsistently or not in accordance with the specification for the qualification.

Students concerned about their coursework mark may wish to wait until the moderated coursework mark is published by the exam board.

They should then complain in writing within one week to the Vice Principal, Mr Cairns, in the first instance. Should this not resolve the issue, a further letter to the Education Advisor Board would then be required. The letter should outline their concerns and should be countersigned by a parent/carer.

Mrs Bromilow
Examinations Officer
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