

**22<sup>nd</sup> January 2026**

Dear Parent/Carer,

**Year 9 Options and Parents' Evening – Tuesday 10<sup>th</sup> February 2026 – 4:00pm to 7:00pm**

We are delighted to invite you into the Academy to discuss your child's option choices for next year and to discuss their current achievements.

We will be pairing up our options evening with a parents evening for the core subjects – Maths, English, Science and French.

**Options Evening**

Prior to options evening we are offering students taster sessions of the options subjects. This will run on Wednesday 4<sup>th</sup> February 2026 during the normal school day. For this your child will be asked to select 4 options they would like to sample; this will be done during one of their lessons this week. Please note that the taster sessions your child chooses will not impact their final options choices, i.e. they are not committing to any subjects at this stage.

On the evening itself there will be two presentations from the Principal and the Vice Principal guiding you through the process to ensure you and your child make the right decisions. We strongly recommend joining us for one of our presentations which will start promptly at **4:10 pm** and **5:30pm**.

You will also have the opportunity to visit the departments within the Porter Building allowing you to:

- Discuss with and observe students taking part in exciting collaborative learning within the different curriculum areas, whilst speaking with curriculum and subject leaders to find out more about each course.
- Meet with experienced Senior Leaders who can provide advice to support your child's choices.
- Meet with our Careers Team to help you and your child to plan and make informed decisions about their futures.

It is our intent to help all students make well judged, informed choices about the optional subjects they choose. To help students with this process, they will receive guidance from subject teachers and senior leaders. There will be an options booklet on our website which will be live on the 10<sup>th</sup> of February 2026 which you will be able to go through them in detail at home. The booklet provides essential information about each of the courses that your child can choose to study at the start of Year 10. There will be an online options form to fill out once your child has made their choices - please do not do this any earlier than the 10<sup>th</sup> of February 2026 as the online form will only become live for this year group on the date given.



**Ash Hill Academy**  
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Principal: Mathew Hicks

...Changing lives

**Parents' Evening**

Appointments with individual subject teachers can be made through the **MyChildAtSchool Parent Portal** or the **Parent App**. Booking opens on **Tuesday 3<sup>rd</sup> February 2026**, at **6:00pm** and closes on **Tuesday 10<sup>th</sup> February 2026, at 12:00pm**. Please refer to the attached guidance for help with booking your appointments. Should you experience any difficulties, our team is here to assist, please email us at [info@ashhillacademy.org.uk](mailto:info@ashhillacademy.org.uk).

The continued support of your child by ensuring you take the opportunity to visit us and discuss the range of outstanding opportunities that Ash Hill Academy can provide, will make sure your child has all the tools to be successful at GCSE. If you do have any concerns or queries, then please do not hesitate to contact us at [info@ashhillacademy.org.uk](mailto:info@ashhillacademy.org.uk).

Yours faithfully,

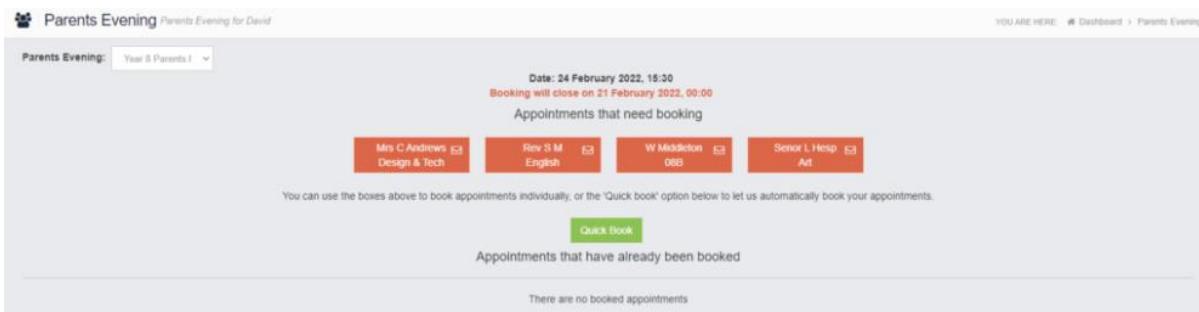
A handwritten signature in black ink, appearing to read 'Mrs E Quinn'.

**Mrs E Quinn**  
**Vice Principal**

*Enc.: Guidance to book appointments*

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Login to the **MCAS Parent Portal**, from the left **Menu** select the **Parents Evening** option. This will open the **Parents Evening** page displaying **Appointments** that can be booked.



The screenshot shows the 'Parents Evening' page for 'Parents Evening for David'. The date is 24 February 2022, 15:30, with bookings closing on 21 February 2022, 00:00. There are four available appointments listed in red boxes:

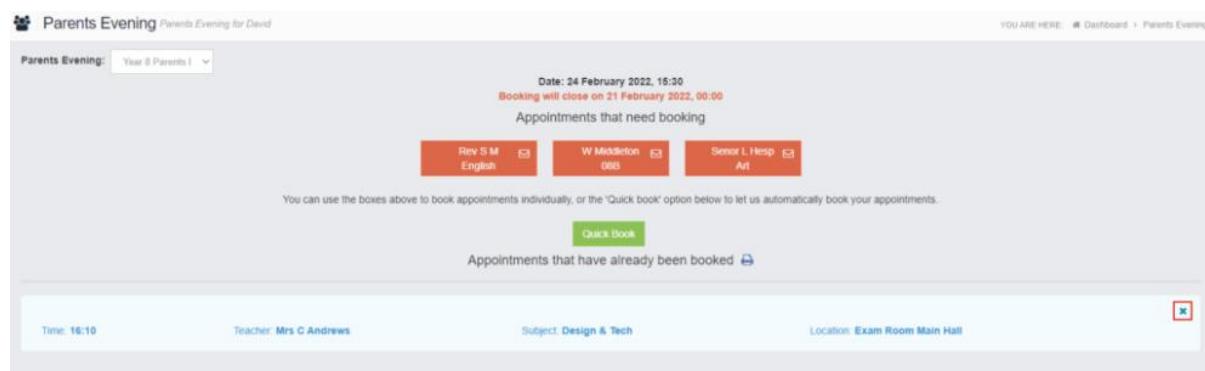
- Mrs C Andrews (S) Design & Tech
- Rev S M English
- W Middleton (S) Art
- Senior L. Help Art

Below these, a green 'Quick Book' button is available. A note says: 'You can use the boxes above to book appointments individually, or the 'Quick book' option below to let us automatically book your appointments.' A section for 'Appointments that have already been booked' is shown below, with a note: 'There are no booked appointments'.

### Booking Appointments Manually

The available **Appointments** are displayed in red **Blocks**, click on a **Block** to **Book** your **Appointment**. Then from the listed **Times** click on the word **Book** to the right.

The **Booked Block** will then be removed from the **Appointments** list and displayed below as **Booked**. To remove the **Booking** click on the **X** to the right. The **Appointment** will then display at the top again ready to be **Booked** again.



The screenshot shows the 'Parents Evening' page for 'Parents Evening for David'. The date is 24 February 2022, 15:30, with bookings closing on 21 February 2022, 00:00. There are three available appointments listed in red boxes:

- Rev S M English
- W Middleton (S) Art
- Senior L. Help Art

Below these, a green 'Quick Book' button is available. A note says: 'You can use the boxes above to book appointments individually, or the 'Quick book' option below to let us automatically book your appointments.' A section for 'Appointments that have already been booked' is shown below, with a note: 'There are no booked appointments'.

At the bottom of the page, there is a summary table:

Time: 16:10	Teacher: Mrs C Andrews	Subject: Design & Tech	Location: Exam Room Main Hall
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A red 'X' icon is shown to the right of the location cell, indicating that the booking has been removed.

If the **Time** you wanted has already been **Booked** by yourself or another **Parent**, it will display as **Not Available** and cannot be **Booked**.



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Principal: Mathew Hicks

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Date: 24 February 2022, 15:30  
Booking will close on 21 February 2022, 00:00

Appointments that need booking

Time	Available	Book
15:30	Available	Book
15:35	Available	Book
15:40	Available	Book
15:45	Available	Book
15:50	Available	Book
15:55	Available	Book
16:00	Available	Book
16:05	Available	Book
16:10	Available	Book
16:15	Available	Book
16:20	Available	Book
16:25	Available	Book
16:30	Available	Book
16:35	Available	Book
16:40	Available	Book
16:45	Available	Book
16:50	Available	Book
16:55	Available	Book
17:00	Available	Book
17:05	Available	Book
17:10	Available	Book
17:15	Available	Book
17:20	Available	Book
17:25	Available	Book

W Middleton 08B

Senor L Hesp Art

Or, or the 'Quick book' option below to let us automatically book your appointments.

**Quick Book**

that have already been booked

are no booked appointments